

Tender Cost Rs. 1000/-

TENDER DOCUMENT

**UTTARAKHAND HANDLOM AND HANDICRAFT
DEVELOPMENT COUNCIL**

**Directorate of Industries, Uttarakhand
Industrial Area, Patel Nagar,
Dehradun.**

**Tel: 0135-2728227, 2520604 Fax: 0135-2728226
email: uhhdc-ua@nic.in**

**PLACE WHERE OFFER
IS TO BE SUBMITTED:**

**UHHDC, Directorate of Industries,
Patel Nagar, Dehradun.**

Invitation of Offers for Event Managers for Tableau for Republic Day-2011 at Parade
Ground, Dehradun

Last Date/time for receipt of offer: 18.1.2011 5:00 P.M.

Time and date for Demonstration of the concept/layout plan/

Presentation: 19.1.2011 2:00 P.M.

Time and date for opening financial offer after presentation

**Directorate of Industries, Uttarakhand
Patel Nagar, Dehradun.**

Uttarakhand Handloom and Handicraft Development Council
Directorate of Industries, Uttarakhand, Patel Nagar,
Industrial Area, Dehradun.

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(A) General:

Uttarakhand Handloom and Handicraft Development Council is the nodal agency for promotion of Handloom and Handicrafts of the State.

Tableau of Industrial Development Department on Republic Day-2011 (26th January, 2011) at Dehradun is to be executed on turnkey basis depicting the overall Industrial Development. Pharma and Herbal Industries.

Theme of the Tableau: Uttarakhand-Herbal & Pharma Industries Hub

The Event Managers jobs will be as under: -

(B) Work Profile: Design and Installation of tableau for Industry Department.

1. Superstructure:

- Wooden Platform
- Front view rack indicating Industrial Development with the shape of the Industrial shed with Industrial Map of Uttarakhand and Photographs of different Industrial sector, such as Pharma City, I.T. Park and SIDCUL.
- Highlight the "**Uttarakhand-Hub of Pharma & Herbal Industries**" to support the total theme. Backward and Forward Linkage with farmers and Herb Grower.
- Carpeting and Wooden podiums to display the products.
- Scanning, Planning and output of visuals in Flex/Venyl and mounting on sun board.

2. Supporting human elements showcasing different aspects of Industrial Deptt. persons working with computer and exchanging of views to demonstrate professional and modern approach.

3. The firm will provide complete concept plan, design and details of the works.

4. The Event Mangers will be responsible for the overall smooth conduct and supervision of the Tableau. He will be responsible for all arrangements as per the guidance of CEO, UHHDC.

Note: The Trailer/Vehicle will be provided by the department.

(C) Terms and Conditions:

1. The Tending firms are required to submit their offer in two parts in duplicate. The first part will be named as "TECHNICAL OFFER" and the second part will be called as "FINANCIAL OFFER". The technical offer and financial offer are to be kept in separate covers and these two covers will be kept in a single envelop. "TECHNICAL

OFFER" and "FINANCIAL OFFER", must be written on the cover of respective envelop.

2. The technical offer should , have the following information's/ documents:-
 - (a) Technical capabilities of the firm, registration details and passed experience similar works.
 - (b) Full description of work along with concept of design and creating over all ambience/layout plan.
 - (c) List of works done in national/international levels, especially in the context of Uttarakhand and other places in the last 3 years.
 - (d) Copy of latest trade tax and income tax clearance certificates. PAN/TAN No. of the firm.
 - (e) Name of the organization where the various work have been implemented and feed back from the organization regarding satisfactory working should also be enclosed.
3. The tendering firms whose technical bid is found to be in order, shall be asked to make a presentation of their concept plan.

Note: The certificates/documentary proof in respect of the above must be enclosed along with the Tender.

1. First technical bid shall be opened and eligibility of the tenderer shall be ascertained. Those tenderer who do not qualify in the technical bid, their Tender shall be rejected and their price bid shall not be opened.
2. The tendering firms whose technical bid is found to be in order, shall be asked to make a presentation of their concept plan.
3. The rate to be quoted in financial offer will be F.O.R. destination if rates quoted are Inclusive/Exclusive of Service tax/Trade tax must be specified by the tenderer, failing which this shall be considered as net price.
4. Successful tendering firm will have to submit security of Rs. 30,000/- only in shape of security money pledge in the name of UHHDC (Fair & Exhibitions Schemes), Dehradun.
5. Payment shall be due and payable by the UHHDC, Dehradun only when on the completion of any task completed to the satisfaction of the Member Secretary, UHHDC. In case the quality of the material and the work is found to be inferior, the UHHDC will have all the rights to impose penalties of such tenders will not be eligible to bid in future events.
6. No representation will be accepted after opening of the offer.
7. All documents/information's which are required to be submitted by the tendering firm against the tender enquiry in the quotation to be submitted at the time of submitting the tender.
8. UHHDC, DEHRADUN RESERVES THE RIGHT TO ACCEPT OR REJECT ANY TENDER EITHER IN PARTIAL OR FULL WITHOUT ASSIGNING ANY REASON THERE OFF.
9. The Member Secretary, UHHDC reserves the right to accept a tender by the tenderer, giving a price preference and other relaxations, as admissible under the policy of Govt, of Uttarakhand.
10. In case of dispute matter will be referred to the Secretary (Industrial Development), Government of Uttarakhand and his decision will be a siding to both parties.
11. For legal remedies District Court, Dehradun shall be the sole Jurisdiction.

**Authorized Signatory of the Firm
with Name and Address**

**Member Secretary,
UHHDC, Dehradun.**